

8. Faculty Teaching Workload Report .....Kate Henz

**Situation:** Presentation of the annual Faculty Teaching Workload Report.

**Background:** UNC institutions are required by BoG policy to report faculty teaching workloads by number of sections taught. Additionally, information on number of student credit hours taught by faculty is included. By using the methodology prescribed by the Delaware National Study of Costs & Productivity, UNC campuses are able to benchmark performance in relation to other campuses within their Carnegie Classification.

**Assessment:** Using preliminary data from the Delaware National Study of Costs & Productivity, all campuses were above the UNC Board of Governor’s minimum teaching loads for fall 2013. By sector, the UNC system faculty teach more class sections than their Carnegie peers. At the credit hour level, the high research and baccalaureate sectors are above their Carnegie peers while faculty in the very high research and master’s sectors produce fewer student credit hours per FTE than their peers.

**Action:** This is for Information Only.

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# The University of North Carolina Faculty Teaching Workload

2013

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The University of North Carolina  
General Administration

June 2014

## Executive Summary

- **Changes in Average Teaching Loads:** Since 2008, nine campuses have increased the average number of sections taught by all faculty and twelve have increased the average number of student credit hours (SCHs) taught by faculty.
- **Teaching Productivity:** By sector, the UNC system faculty teach more class sections than their Carnegie peers. At the credit hour level, the high research and baccalaureate sectors are above their Carnegie peers while faculty in the very high research and master's sectors produce fewer student credit hours per FTE than their peers.
- **Teaching Standards, All Faculty:** Using **preliminary** data from the Delaware National Study of Costs & Productivity, all campuses were above the UNC Board of Governor's minimum teaching loads for fall 2013.

# Introduction

Faculty work is complex, with all faculty engaging in some combination of research, teaching, and service. As the expectations for this mixture vary across field, faculty type, and institutional type, UNC Policy 400.3.4 “Monitoring Faculty Teaching Workloads” states that “all campuses and constituent institutions shall implement annual faculty performance evaluation policies that measure and reward all aspects of faculty workload, separately and in combination, consistent with the instructional mission.” The policy addresses faculty teaching workload policies, standardized data collection systems, and campus-based processes for monitoring faculty teaching workload and can be found in Appendix A.

In 2011, the Educational Planning, Policies, and Programs Committee of the UNC Board of Governors (BoG) appointed five BoG members, two University chancellors, and two other senior advisors to the Faculty Workload Advisory Group to review UNC Policy 400.3.4. In spring 2012, the Advisory Group presented their findings and recommendations to the full committee. Based on the findings and recommendations of the Advisory Group, the BoG adopted an amended policy on faculty teaching workloads on January 11, 2013, which states:

All campuses and constituent institutions will develop and implement policies and procedures to monitor faculty teaching loads and to approve significant or sustained variations from expected minimums. Policies must include the criteria and approval process for reductions in institutional load attendant to increased administrative responsibilities, externally-funded research, including course buy-outs, and additional institutional and departmental service obligations. Given the complexity of faculty work activities, individual faculty teaching loads are best managed at the department and school level, and not the system or state level. However, to ensure meaningful comparisons of faculty teaching load over time and across peers, all campuses shall adopt a standard methodology for collecting data on teaching load. This standard is described below.

For reporting purposes the Board of Governors (BoG) will annually review data from the National Study of Instructional Costs & Productivity (The Delaware Study) of teaching loads for full time equivalent fac-

ulty within the University. The Delaware Study provides comparable teaching data at the discipline level using the following faculty categories: regular tenure stream, other regular, supplemental and teaching assistants. Teaching load is derived by the number of organized class courses a faculty member is assigned in a given semester. Courses that are not conducted in regularly scheduled class meetings, such as “readings,” “special topics,” “problems” or “research” courses, including dissertation/thesis research, and “individual lesson” courses (typically in music and fine arts) are excluded from the Teaching Load calculation.

Per BoG policy, standard annual teaching loads will be differentiated to accommodate the diverse missions of the individual campuses as articulated by Carnegie Classification. Standard faculty teaching load measured by the average number of organized class courses a faculty member is assigned in a semester is the following:

- Research Universities - Very High Research Activity: 2
- Research Universities - High Research Activity & Doctoral Granting: 2.5
- Master’s Colleges & Universities - Large & Medium: 3
- Baccalaureate Colleges - Arts & Sciences: 4
- Baccalaureate Colleges - Diverse Fields: 4

The following pages present the faculty teaching workload section averages for the category “All Faculty,” contrasting the average sections taught at UNC institutions with that of the same Carnegie classification from the Delaware Study. Appendix B presents the campus level “All Faculty” details for sections and SCHs per FTE faculty.<sup>1</sup> Appendix C presents the campus level information for a subset of this data, “Tenure/Tenure Track Faculty.”

The 2013 numbers presented in this report are preliminary headcounts and are subject to change following the review by the University of Delaware, whose process began in January 2014 and will be finalized in June 2014. Historically, most campuses’ preliminary data for organized class courses per FTE faculty were below the actual values reported upon the completion of the Delaware collection process.

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<sup>1</sup> All Faculty includes: Tenure/Tenure Track Faculty, Other Regular Faculty, Supplemental Faculty, and Teaching Assistants.

# UNC Instructional Teaching Load: Research Universities - Very High

Figure 1: Average Sections per FTE Faculty, 2008-13

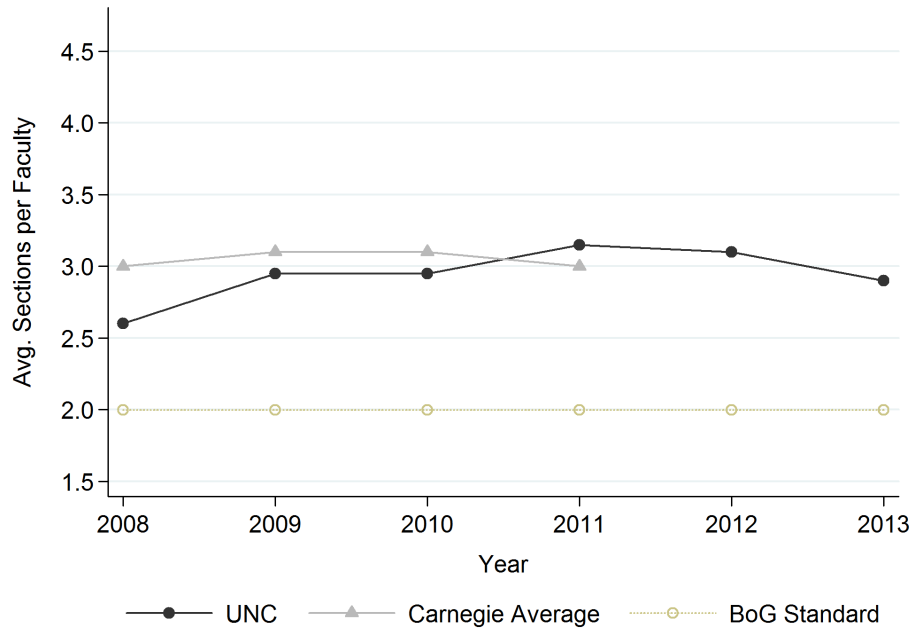
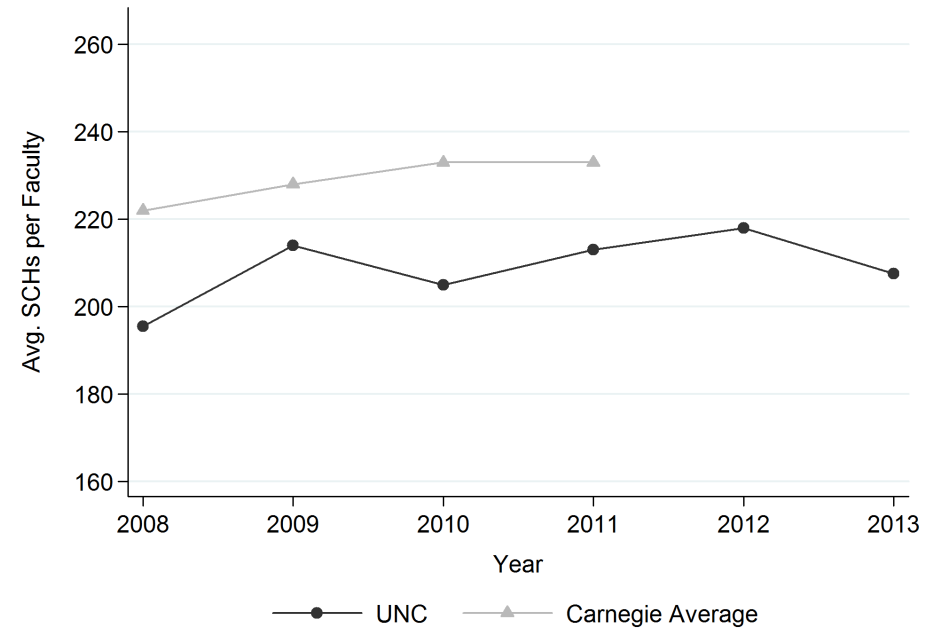


Figure 2: Average SCHs per FTE Faculty, 2008-13



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- UNC Research Universities - Very High: NCSU, UNC-CH
  - Though the average sections taught by faculty have increased since 2008, there was a small decline from 2012 to 2013.
  - SCHs taught decreased slightly from 2012 to 2013 but are above 2008 levels.
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# UNC Instructional Teaching Load: Research Universities - High & Doctoral

Figure 3: Average Sections per FTE Faculty, 2008-13

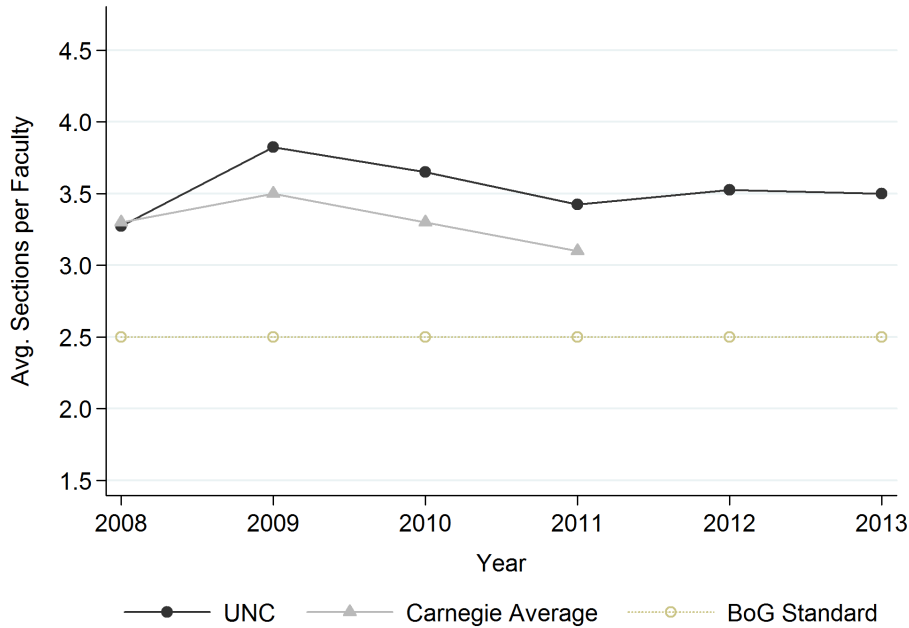
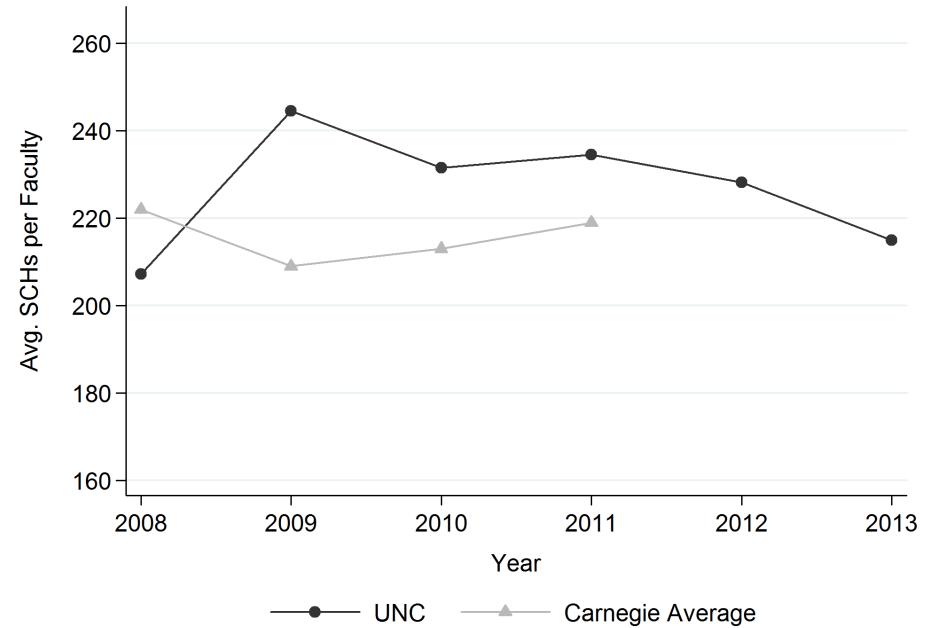


Figure 4: Average SCHs per FTE Faculty, 2008-13



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- UNC Research Universities - High & Doctoral: ECU, NCA&T, UNCC, UNCG
  - While there was a slight decline from 2012 to 2013, the number of sections taught by FTE increased from 2008 to 2013.
  - For fall 2013, SCHs taught were below 2012. This represents a continued decline from the high in 2009 but remains above 2008 levels.
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# UNC Instructional Teaching Load: Master's - Large & Medium

Figure 5: Average Sections per FTE Faculty, 2008-13

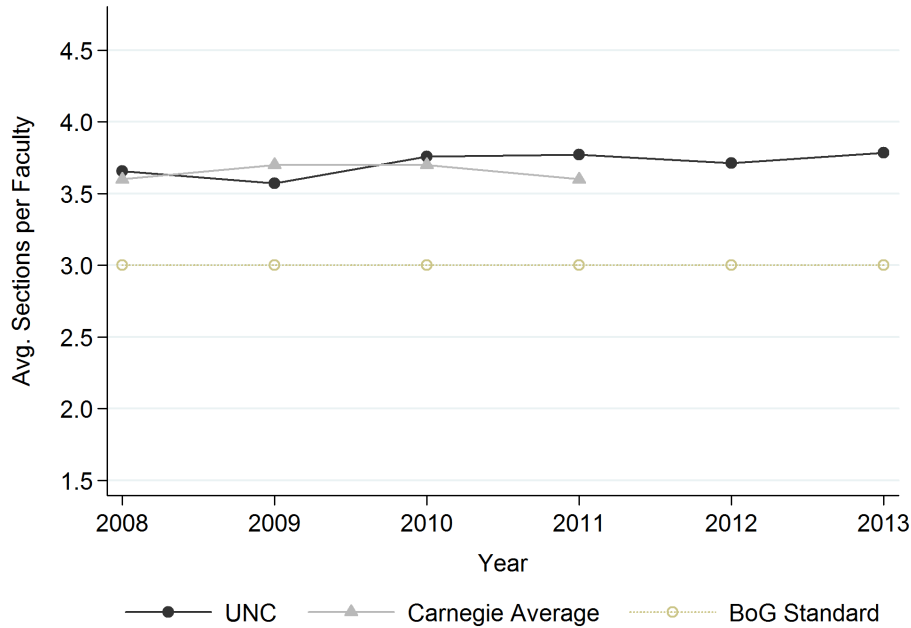
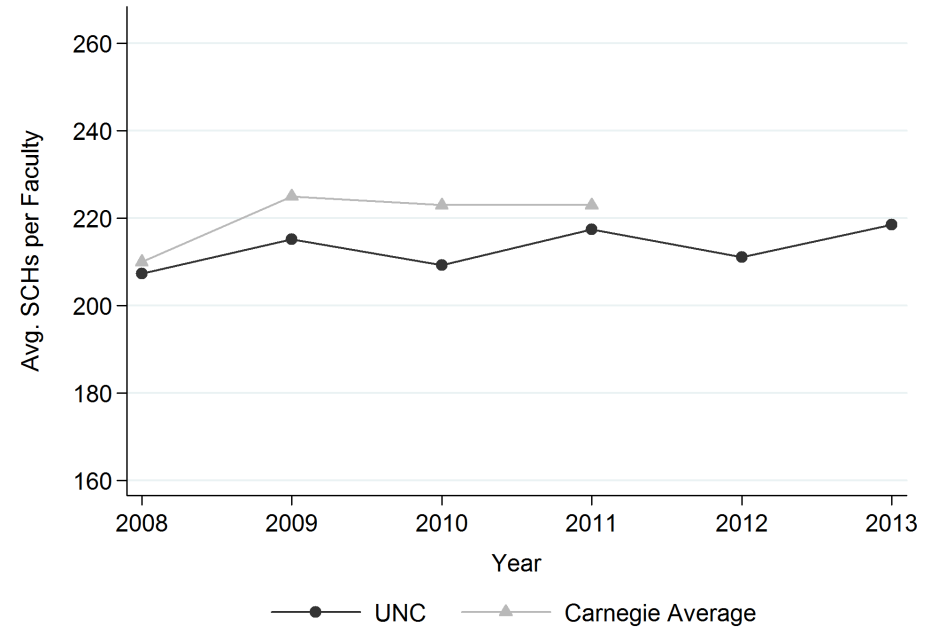


Figure 6: Average SCHs per FTE Faculty, 2008-13



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- UNC Master's Universities - Large & Medium: ASU, FSU, NCCU, UNCP, UNCW, WCU, WSSU
  - The average number of sections taught per FTE faculty increased slightly from 2012 to 2013 and is above 2008 levels.
  - In fall 2013, SCHs taught increased from 2012 and are above the number taught in 2008.
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# UNC Instructional Teaching Load: Baccalaureate - Arts & Sciences & Diverse Fields

Figure 7: Average Sections per FTE Faculty, 2008-13

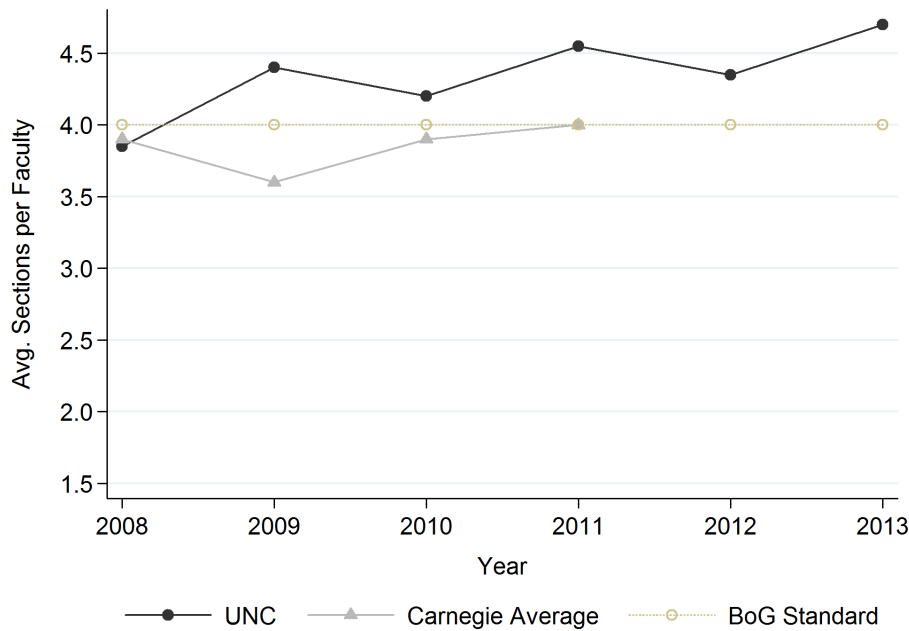
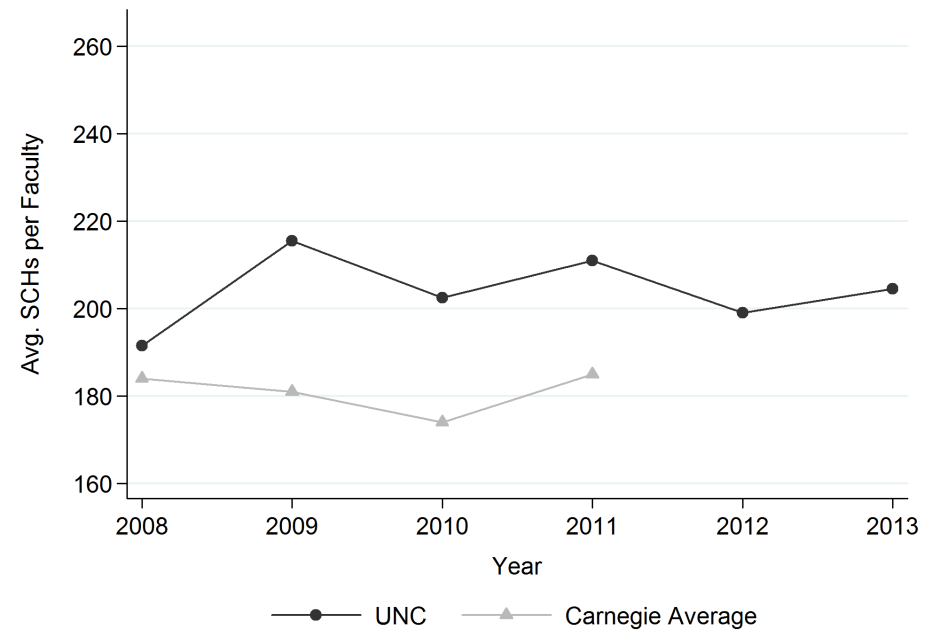


Figure 8: Average SCHs per FTE Faculty, 2008-13



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- UNC Baccalaureate Colleges - Arts & Sciences & Diverse Fields: ECSU, UNCA
  - The average number of sections taught per FTE faculty increased from 2012 to 2013, representing an all-time high.
  - SCHs per FTE increased from 2012 to 2013 and are above the average taught in 2008.
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# Appendix A

The UNC Policy Manual  
400.3.4\*  
Adopted 04/12/96  
Amended 03/07/01  
Amended 01/11/13

## Monitoring Faculty Teaching Workloads

### Introduction:

As a result of findings and recommendations of the 1995 Legislative Study Commission on the Status of Education at the University of North Carolina, the 1995 Session of the General Assembly enacted House Bill 229, Section 15.9 entitled “Rewarding Faculty Teaching.” The bill requires;

*The Board of Governors shall design and implement a system to monitor faculty teaching workloads on the campuses of the constituent institutions.*

*The Board of Governors shall direct constituent institutions that teaching be given primary consideration in making faculty personnel decisions regarding tenure, teaching, and promotional decisions for those positions for which teaching is the primary responsibility. The Board shall assure itself that personnel policies reflect this direction.*

*The Board of Governors shall develop a plan for rewarding faculty who teach more than a standard academic load.*

*The Board of Governors shall review the procedures used by the constituent institutions to screen and employ graduate teaching assistants. The Board shall direct that adequate procedures be used by each constituent institution to ensure that all graduate teaching assistants have the ability to communicate and teach effectively in the classroom.*

*The Board of Governors shall report on the implementation of this section to the Joint Legislative Education Oversight Committee by April 15, 1996.*

### System to Monitor Faculty Teaching Loads:

All campuses and constituent institutions will develop and implement policies and procedures to monitor faculty teaching loads and to approve significant or sustained variations from expected minimums. Policies must include the criteria and approval process for reductions in institutional load attendant to increased administrative responsibilities, externally-funded research, including course buy-outs, and additional institutional and departmental service obligations. Given the complexity of faculty work activities, individual faculty teaching loads are best managed at the department and school level, and not the system or state level. However, to ensure meaningful comparisons of faculty teaching load over time and across peers, all campuses shall adopt a standard methodology for collecting data on teaching load. This standard is described below.

For reporting purposes the Board of Governors will annually review data from the National Study of Instructional Costs & Productivity (The Delaware Study)<sup>1</sup> of teaching loads for full time equivalent faculty within the University. The Delaware Study provides comparable teaching data at the discipline level using the following faculty categories: regular tenure stream, other regular, supplemental and teaching assistants. Teaching load is derived by the number of organized class courses a faculty member is assigned in a given semester. Courses that are not conducted in regularly scheduled class meetings, such as “readings,” “special topics,” “problems” or “research” courses, including dissertation/thesis research, and “individual lesson” courses (typically in music and fine arts) are excluded from the Teaching Load calculation.

\*[Supersedes and Replaces the prior UNC Policy 400.3.4 “Monitoring Faculty Teaching Workloads” as this version was approved by the Board of Governors on January 11, 2013]

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<sup>1</sup>The National Study of Instructional Costs & Productivity (“The Delaware Study”) is the acknowledged “tool of choice” for comparative analysis of faculty teaching loads, direct instructional cost, and separately budgeted scholarly activity, all at the level of the academic discipline.

Standard annual teaching loads will be differentiated to accommodate the diverse missions of the individual campuses. These differences will be captured by Carnegie Classification.<sup>2</sup> Standard faculty teaching load measured by number of organized class courses a faculty member is assigned in a given academic year is the following:

- Research Universities I: 4
- Doctoral Universities I: 5
- Masters (Comprehensive) I: 6
- Baccalaureate (Liberal Arts) I: 8
- Baccalaureate (Liberal Arts) II: 8

### **Distinction between Teaching, Instructional, and Total Faculty Workload:**

In addition to teaching load, as defined above, instructional workload also includes developing materials for a new course, developing courseware or other materials for technology-based instruction, supervising undergraduate research and masters theses and doctoral dissertations, directing students in co-curricular activities such as plays, preparing and equipping new laboratories, supervision of teaching assistants, and academic advising.

To ensure that course material delivered in the classroom is relevant, faculty perform scholarly activities such as research, scholarship, and creative expression. These activities may include writing articles, monographs, and grant proposals, editing a scholarly journal, preparing a juried art exhibit, directing a center or institute, or performing in a play, concert, or musical recital.

Faculty also engage in service activities that inform classroom teaching and student learning. These activities may include responses to requests for information, advice, and technical assistance as well as instruction offered directly through continuing education. Service includes training and technology transfer for business and industry, assistance to public schools and unit of government, and commentary and information for the press and other media. Service also includes time spent internal to the university which may include participation in faculty governance, serving on search committees for new faculty, and preparing for discipline accreditation visits.

In order to appropriately monitor and reward faculty teaching, evaluations must be placed in the context of total faculty workload. Therefore, all campuses and constituent institutions shall implement annual faculty performance evaluation policies that measure and reward all aspects of faculty workload, separately and in combination, consistent with the instructional mission.

### **Rewarding Teaching:**

The board's intent is that measures described in the previous section will lead to personnel policies and decisions that take due account of each faculty member's contribution to the undergraduate teaching mission of the institution. The President and the board are concerned that faculty be rewarded both for the quantity and even more for the quality of teaching. Concerning quality, the board notes the enthusiastic support from campuses and the public for its teaching awards. It takes pride in the standard for teaching excellence that is set by award recipients.

All policies and procedures required under The UNC Policy 400.3.4 must be submitted by campuses and constituent institutions to General Administration and approved by the President.

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<sup>2</sup>The Carnegie Classification™ is a framework for recognizing and describing institutional diversity in U.S. higher education. This framework has been widely used in the study of higher education, both as a way to represent and control for institutional differences, and also in the design of research studies to ensure adequate representation of sampled institutions, students, or faculty.

# Appendix B

## UNC Instructional Faculty Teaching Load Fall Term Data for **All Faculty**

	<i>Fall 2008</i>		<i>Fall 2009</i>		<i>Fall 2010</i>		<i>Fall 2011</i>		<i>Fall 2012</i>		<i>Fall 2013 (Preliminary)</i>		<b>% Change from Fall 2008 to Fall 2013</b>	
	Average Sections per FTE Faculty	Average SCHs per FTE Faculty	Average Sections per FTE Faculty	Average SCHs per FTE Faculty	Average Sections per FTE Faculty	Average SCHs per FTE Faculty	Average Sections per FTE Faculty	Average SCHs per FTE Faculty	Average Sections per FTE Faculty	Average SCHs per FTE Faculty	Average Sections per FTE Faculty	Average SCHs per FTE Faculty	Average Sections per FTE Faculty	Average SCHs per FTE Fac- ulty
<b>Research - Very High</b>														
NCSU	2.6	217	2.8	243	2.8	221	3.2	237	3.2	246	3.0	229	15.4%	5.5%
UNC-CH	2.6	174	3.1	185	3.1	189	3.1	189	3.0	190	2.8	186	7.7%	6.9%
<b>Research - High &amp; Doctoral</b>														
ECU	3.1	201	4.3	253	3.9	224	3.6	233	3.6	231	3.8	229	22.6%	13.9%
NCA&T	3.4	187	3.8	247	3.7	234	3.3	226	3.4	212	3.0	189	-11.8%	1.1%
UNCC	3.0	216	3.1	232	3.0	237	2.8	249	2.9	236	2.9	238	-3.3%	10.2%
UNCG	3.6	225	4.1	246	4.0	231	4.0	230	4.2	234	4.3	204	19.4%	-9.3%
<b>Master's - Large &amp; Medium</b>														
ASU	3.5	216	3.5	218	3.5	213	3.6	230	3.7	226	3.2	223	-8.6%	3.2%
FSU	3.9	214	3.9	241	3.8	226	4.0	233	4.0	239	4.0	240	2.6%	12.1%
NCCU	4.2	218	3.8	216	4.2	230	4.6	229	4.2	221	4.5	243	7.1%	11.5%
UNCP	3.9	204	3.9	203	3.9	209	3.9	199	3.9	195	3.8	186	-2.6%	-8.8%
UNCW	3.7	236	3.8	247	4.4	231	3.7	231	3.7	228	3.7	228	0.0%	-3.4%
WCU	3.2	182	3.1	208	3.1	189	3.1	218	3.1	202	3.1	204	-3.1%	12.1%
WSSU	3.2	181	3.0	173	3.4	167	3.5	182	3.4	167	4.2	206	31.3%	13.8%
<b>Baccalaureate - A&amp;S &amp; Diverse</b>														
UNCA	3.7	184	4.5	203	4.4	199	4.5	213	4.3	197	4.2	196	13.5%	6.5%
ECSU	4.0	199	4.3	228	4.0	206	4.6	209	4.4	201	5.2	213	30.0%	7.0%
UNC System	3.4	204	3.7	223	3.7	214	3.7	221	3.7	215	3.7	214	7.9%	5.2%

For "All Faculty," all data for Fall 2012 Preliminary Sections per FTE were at or below actual reported values.

# Appendix C

## UNC Instructional Faculty Teaching Load Fall Term Data for **Tenure/Tenure Track Faculty**

	<i>Fall 2008</i>		<i>Fall 2009</i>		<i>Fall 2010</i>		<i>Fall 2011</i>		<i>Fall 2012</i>		<i>Fall 2013 (Preliminary)</i>		<b>% Change from Fall 2008 to Fall 2013</b>	
	Average Sections per FTE Faculty	Average SCHs per FTE Faculty	Average Sections per FTE Faculty	Average SCHs per FTE Faculty	Average Sections per FTE Faculty	Average SCHs per FTE Faculty	Average Sections per FTE Faculty	Average SCHs per FTE Faculty	Average Sections per FTE Faculty	Average SCHs per FTE Faculty	Average Sections per FTE Faculty	Average SCHs per FTE Faculty	Average Sections per FTE Faculty	Average SCHs per FTE Faculty
<b><i>Research - Very High</i></b>														
NCSU	2.0	160	2.2	186	2.1	188	2.3	192	2.2	184	2.1	162	5.0%	1.3%
UNC-CH	2.3	152	2.7	154	2.6	149	2.7	150	2.5	154	2.5	153	8.7%	0.7%
<b><i>Research - High &amp; Doctoral</i></b>														
ECU	2.8	162	3.5	184	3.5	171	3.1	184	3.1	178	3.3	176	17.9%	8.6%
NCA&T	2.9	155	3.2	205	3.1	178	2.8	176	3.1	176	2.8	162	-3.4%	4.5%
UNCC	2.4	154	2.6	174	2.5	171	2.1	172	2.1	162	2.1	150	-12.5%	-2.6%
UNCG	3.3	158	4.0	194	3.7	178	4.1	185	4.0	177	4.2	159	27.3%	0.6%
<b><i>Master's - Large &amp; Medium</i></b>														
ASU	3.3	196	3.2	202	3.2	194	3.2	208	3.3	194	3.0	199	-9.1%	1.5%
FSU	3.8	203	3.9	235	3.8	220	3.9	229	3.9	233	4.0	234	5.3%	15.3%
NCCU	3.6	171	3.6	192	4.3	203	4.5	210	3.8	186	4.0	198	11.1%	15.8%
UNCP	3.7	191	3.6	187	3.8	197	3.8	190	3.8	190	3.7	178	0.0%	-6.8%
UNCW	3.5	220	3.7	237	4.4	215	3.4	213	3.5	215	3.4	210	-2.9%	-4.5%
WCU	3.0	164	2.9	187	2.8	174	2.9	204	2.8	187	2.9	190	-3.3%	15.9%
WSSU	3.3	179	3.4	182	3.8	168	3.8	196	3.8	179	3.3	155	0.0%	-13.4%
<b><i>Baccalaureate - A&amp;S or Diverse</i></b>														
UNCA	3.4	168	4.2	190	4.2	192	4.4	211	4.0	188	3.9	188	14.7%	11.9%
ECSU	3.8	184	4.2	214	4.0	212	4.3	199	4.1	191	5.1	211	34.2%	14.7%
UNC System	3.1	174	3.4	195	3.5	187	3.4	195	3.3	186	3.4	182	6.8%	4.1%

For "Tenure/Tenure Track Faculty," 13 of 15 Fall 2012 Preliminary Sections per FTE were at or below actual reported values.