

Transfer Advisory Committee Meeting Agenda
UNC-General Administration
Friday, August 23, 2013
9:30 a.m.-2:30 p.m.

Meeting Minutes

Attendees

Anthony Britt, Rick Swanson, Thomas Gould, David English, Precious Vines, Tenita Philyaw-Rogers, Marcia Conston, Ken Gurganus, Lou Ellen Riggans (via phone), Wesley Beddard, Jami Woods, Michelle Blackwell, Sharon Morrissey, Suzanne Ortega

TAC convened at 9:35 a.m.

Introductions

Ken Gurganus welcomed everyone and gave logistical information about the building and the agenda (*TACMeetingAgenda082313*).

Formal Approval of the Minutes

The minutes (*Attachment A*) were reviewed by the committee from the last meeting on July 17, 2013. The minutes were approved as submitted in the draft agenda.

Reports (NCCCS, UNC-GA)

The committee reviewed (*Attachment B*) as submitted, regarding House Bill 903 approved on June 12, 2013. The house bill states that there needs to be a bi-annual joint review of the CAA, joint advising tools for students, parents, and faculty, and a simplified course transfer and admissions process. The language in the bill is being reviewed for submission and placement into the final draft of the CAA.

The committee believes that the language in the house bill does reiterate what NCCCS and UNC-GA have been working toward, a seamless transfer process. There was discussion regarding the division of tasks (i.e. reporting and review of non-compliance) between the committee and the two systems. Co-chair Ken Gurganus provided a suggestion that the committee could do a review/audit of two or more universities at each meeting. The audit would potentially have a rubric of the policies and procedures that are being implemented at that particular institution.

There was additional discussion regarding how to address the grievance policy. Michelle Blackwell states that there may be some compatibility issues with the use of the Data Mart. The compatibility issues surround the timing of the transcripts sent to the college, and credits that may not be attributed.

The committee discussed the fact that there have been few grievances presented to TAC. However, the suggestion was made to make the grievance policy link available to students in various areas, to increase

awareness and visibility. The appeals process was also suggested as being another area that could be reviewed for revision.

Reverse Transfer

Michelle Blackwell, the Director of Reverse Transfer from UNC-GA, presented on the reverse transfer initiative. This initiative is sponsored by a two year grant supported by the Lumina Foundation. This initiative includes the awarding of the associates degrees after a student has transferred to a university. The reverse transfer process will use Data Mart, a program that will involve generating a report of the student's credits to be sent to applicable community colleges. The first round of data will be sent to the community colleges in June 2014.

There was discussion regarding how advising would work for a potential student that may qualify for reverse transfer credits. Michelle stated that the community colleges would be receiving data more than once a year. The committee weighed the options of adding in potential language regarding reverse transfer in the draft of the CAA. However, the final consensus of the committee was to table this portion of the draft until the reverse transfer process is scaled to all community colleges and universities.

Additional questions were raised regarding the age of a transcript that could be potentially used in the reverse process. Michelle will review this question to gain additional clarification. The reverse transfer initiative will have a consortium agreement, in addition to the following: project marketing, an opt in clause on the admissions application, and a FAQ section for the website is currently being developed.

Revision of the CAA Document

The committee reviewed the working CAA draft (*Attachment C*) from the last meeting. There was discussion surrounding the policy of transferring course credits individually, or by a block to each university. Several committee members noted that some universities have different mechanisms for mapping courses. It was noted that some universities have moved away from the distribution of credit model and have restructured their GEC requirements to a cluster structured model. In the cluster model, students will receive credit for courses taken within the Universal 30 as meeting cluster GEC requirements. The committee discussed the premajor drafts, and how they will be organized as potential binding agreements in the CAA. Questions were raised regarding AP credits, and how they are viewed by individual universities. This section will be reviewed for further clarification, as there may be new legislation that governs this policy.

The committee noted the areas that will need review for further clarification and discussion in the next meeting. A final draft of the proposed document will be provided to the committee for review prior to the next meeting. Thomas Gould will oversee the inclusion of the proposed changes and subsequent comments regarding the CAA revisions. The timeline for completion of the final draft was reviewed.

Sharon Morrissey presented two additional areas of discussion regarding the engineering premajor and the RIBN program. The committee discussed how the engineering pre-major would fit into the potential revisions with the CAA, as there is currently work being done on the engineering premajor draft. In addition, it was noted that the RIBN program may have a separate articulation agreement for nursing students.

Tenita presented a proposed timeline for the CAA/Transfer Navigator Regional Information Sessions tentatively being held in 2014. Co-chair Ken Gurganus proposed that the meetings should have a team of five people (two

from TAC, one from UNC-GA, and one from NCCCS, and member from CAA Review Steering Committee) to attend the regional meetings.

Next Meeting(s)

The next meeting will be on Friday, September 13, 2013, tentatively in Durham, NC. This meeting will be set from 9:30 a.m. to 2:30 p.m. Thomas will verify the location of the meeting to be held tentatively at Durham Tech Community College.

The following meeting will be on Friday, September 27, 2013, in Chapel Hill, NC, from 9:30 a.m. to 2:30 p.m.. Tenita will verify the location of the meeting for September 27, 2013.

Having no other business, the meeting was adjourned at 2:16 p.m.